

City of Todd Mission

Sign Permit Application

Date: _____

Permit No. _____

I the undersigned do herewith make application for permission to erect the following signs in the City of Todd Mission and furnish the following information in connection therewith.

1. Location / Address of Proposed Construction: _____

2. Name of Business: _____ Contact Person: _____

Mailing Address (if different from above) _____ City,State, Zip: _____

3. Name of Property Owner: _____ Phone: _____

Owners Address: _____ City,State, Zip: _____

4. Name of Contractor: _____ Phone: _____

Business Name: _____

Address: _____ City,State, Zip: _____

5. Proposed Sign Type: (enter quantity)

_____ Suspended Sign \$25.00

_____ Ground Sign > 160 sq. ft. \$75.00

_____ Wall Sign <160 sq. ft. \$35.00

_____ Multi Tenant Sign \$100.00

_____ Wall Sign >160 sq. ft. \$50.00

_____ Pole Sign over 40 ft. \$150.00

_____ Ground Sign <160 sq. ft. \$50.00

_____ Inspection Fee for Ele. Signs \$35.00 ea.

_____ Inspection Fee for Non-Ele. Signs \$10.00

6. Electricity: _____ Yes _____ No - Must fill out an ele. permit application

7. Existing Signs at Location: (enter quantity)

Temporary Signs

_____ Ground Sign / Free - Standing Sign

_____ Banner Sign

_____ Multi Tenant Sign

_____ Temporary Signs

_____ Wall Sign over 160 sq. ft.

_____ Projecting Sign

8. Submit (1) site plan - showing property lines and dimension from property line to proposed sign.

(2) Plan and elevation of sign - with dimensions

(3) Engineering drawings may be required.

PLEASE ALLOW 5 TO 10 WORKING DAYS FOR SIGNAGE PLAN APPROVAL

9. Fees:

FOR OFFICES USE:

AMT DUE: _____ AMT. PD: _____

Sign permits are valid for six (6) months and may be renewed for 1/2 of permit fee

This form is for new signs - Please fill out **Signage Operating Application** to renew your permit.

Sign Ordinance states that some sign types are required to be renewed yearly.

10. SHOULD THE BUILDING INSPECTOR BE ASKED BY THE PERMIT HOLDER TO RE-INSPECT THE WORK, AND UPON ATTEMPTING TO

RE-INSPECT FINDS THAT THE WORK IS NOT READY FOR RE-INSPECTION, THERE SHALL BE A \$35.00 RE-INSPECTION FEE

I, the undersigned give sworn affidavit that the construction, placement, and maintenance of the sign does not violate any provisions of the state, county, or municipal law.
I, the undersigned in consideration of the City of Todd Mission issuing to me the following signage permit, do herewith agree that I will abide by, observe and fulfill all applicable Building, Plumbing, Sanitation, Fire Prevention, Electrical Wiring, Safety and Health Ordinances, Codes and Laws of the City of Todd Mission. County of Montgomery, and State of Texas in the erections of said improvements.

Property Owner's Signature:

Date: _____

Signed: _____

Tenants / Applicants Signature:

Date: _____

Signed: _____

24 to 48 HOURS NOTICE REQUIRED ON ALL INSPECTIONS

TO REQUEST INSPECTIONS, PLEASE CALL 936-894-3001 M - F 8AM - 5PM